



## **Admiral Residents Association: Committees and Resident-Initiated Groups**

**Standing Committees** – Committees essential to conducting the business of the Resident Association. A member of the Steering Committee will be an ex officio member of these committees:

### **Budget/Financial Review**

*Formulates the Residents Association Budget and reviews Committee/Interest Group requests for funds*

### **Fundraising**

*Oversees all fundraising activities of the Residents Association*

### **Communications**

*Devises and improves methods of communications with residents, both written and electronic. See also newsletter*

### **Program/Events**

*Plans and executes programs of interest to the entire community such as lectures, music, or other events*

### **Audit**

*Appointed annually by the Steering Committee to audit the books of the Residents Association*

### **Nominating**

*Appointed annually by the Steering Committee to nominate Resident Association Council candidates for the following year*

### **Bylaws**

*Tasked with writing the initial Residents Association Bylaws, thereafter reviews Bylaws annually or when circumstances require*

**Liaison Committees** – These committees communicate with management in an advisory capacity. Membership is open to all with one Steering Committee/Council member as an ex officio member:

### **Admiral Finances**

*Reviews The Admiral at the Lake's annual budget from the Residents point of view*

### **Culinary Services**

*Advises Culinary Services on menus, service, and special events*

### **Facilities**

*Advises Facilities Management on issues involving the physical plant and resident well-being and safety*

### **Health and Wellness**

*Advises and communicates with health and wellness staff including the Fitness Center.  
See also Fitness.*

**Human Resources**

**Marketing**

*Advises Marketing in activities including marketing luncheons, tours and other events*

**Safety and Security**

**Transportation**

**Community Service Committees** – Implements the charitable purpose of The Admiral Residents Association and upholds the Kendal Value: *to take responsibility in the larger community*, maintaining extensive and mutually supportive relationships and sharing our resources and experience.

Residents do not need to be a Committee Member to engage in volunteer activities sponsored by the Residents Association. However, people interested in investigating, organizing and leading these activities are needed on the Committees.

**Goudy School Committee**

*Oversees activities with Goudy School reading buddies*

**Volunteer Opportunities Committee**

*Identifies and publicizes inside and outside volunteer opportunities*

**HarborMates**

*Volunteer activities with the Harbors*

**Ushers**

**Welcome Committee**

*Welcomes new residents into the community with information and hospitality*

**Resident-Initiated Groups (RIG)** – Groups initiated by residents, which are typically informal, small groups or residents having specialized interests (e.g., Gardeners) or groups who give specialized assistance to residents (e.g., Library):

**Amateur Radio Club**

**Art Committee**

*Implements policies regarding display of resident-owned art, decides on gallery exhibits, investigates possible programs on art-related topics*

**Brown Bag Book Group**

**Cards and Games/Bridge/Chess/MahJongg**

*Facilitates programs involving card and other games*

**Catholic Mass**

**Chorus**

**Computer Support**

*Assists residents in use of computers*

**Creative Arts**

*Oversees use of and plans programs for the Creative Arts Studio in Independent Living*

**Ecumenical Prayer Service**

**Fireside Chat**

*Monthly meeting between residents and CEO to discuss resident interests and concerns*

**Fitness**

*Advises Fitness Center on programs and programs of interest to Residents. This Committee is interested in having members who participate in Fitness Center activities*

**Flower Arranging****Friends Group****Garden Group**

*Provides inside and outside gardening opportunities, field trips, and related programs*

**Knitting****Less of Me (Weight/Fitness)****Library**

*Selects books for the library, makes decisions on donations, manages upkeep of library*

**Lifelong Learning**

*Investigates and implements programs for lifelong learning both within and without the Admiral. This Committee works directly with the CEO*

**Low Vision Support Group****Memory Caregivers Support Group****Men's Group****Movies**

*Selects movies to be shown in the Theatre, provides film-related programs*

**Anchor Newsletter**

*Publishes newsletter by and for Residents*

**Pets**

*Takes care of pets whose owners are away and discusses mutual concerns of Admiral pet owners*

**Program Committee****Readers Theatre**

*Play Reading group*

**Sarah's Circle****Stitching I, Stitching II****Travel**

*Plans and executes trips and other outings for shopping, education, and entertainment*

**Walkers****Woodworking**

*Manages use of and equipment for residents' woodshop*

The Residents Association Steering Committee hopes that you are encouraged to participate in making our community the best place to live. Remember that all of our programs are "resident-driven," so our community will only be successful with your help.